

To: Mayor and City Council
From: Adam Ledford, City Administrator
Re: Agenda Description
Date: January 8, 2018

Call to Order
Public Comments

Business Agenda

- I. Approval of Minutes for 12/18 Council Meeting
Description:
A council member does not have to be present at the previous meeting to approve the minutes for that meeting. A copy of the minutes is included in your packet.

- II. Intro & 1st Reading Axel Limit on Country Club Drive
Description:
At the last Council meeting, the Council requested an ordinance drafted that would limit the number of axels on Country Club Drive. Included with your packet is a copy of an ordinance that would this. It allows for exceptions for governmental trucks (military, City, County, State, Schools) and local service/use trucks. The ordinance would lead to signage posted on the route and enforcement by the city police department.

- III. Mayor/Council/Staff Forum
 - This would be the time for any Council Member to share activities or issues going on at the liaison meetings they have attended.
 - Strong progress has been made in arranging the easement for the sewer plant project.
 - I am working with Chamber on the development of a new Citywide Event coming in early March 2018.
 - The City Office will be closed January 15 for MLK day.
 - The City has been fighting the impact of prolonged freezing temperatures. A major water line issue occurred on January 4. The City owes thanks to Par4, Crittenden School District, Crittenden County, and Crittenden Press for working with the City throughout the issue.
 - I will be attending the PADD Board meeting on Monday, January 8.
 - The Police Department continues to struggle through staffing issues. A brainstorming meeting with the staff has lead to additional efforts to resolve the issue as soon as possible.

- The E911 Department continues to struggle through staffing issues. This issue should be resolved over the next few months as we get recent hires up to speed and certified.
- Leaf collection was completed before Christmas.
- February 7 is the League of Cities Day at the Capitol. If any of you would like to attend, please let me know this week.
- This meeting ending up being only 7 business days since our last meeting so not very much to report.

IX. Adjournment

**Meeting of the Marion City Council
December 18, 2017**

The Marion City Council met in regular session December 18, 2017 at 6:00 p.m. with Mayor Jared Byford presiding. Council members present were: Phyllis Sykes, Darrin Tabor, Donnie Arflack, Dwight Sherer, D'Anna Sallin, and Mike Byford. City employees in attendance were as follows: Adam Ledford, Melinda Gipson, Pam Enoch, Terri Hart, Brian Thomas, Ray O'Neal, and the city attorney Bart Frazer. A public sign-in sheet is attached and made part of these minutes.

GENERAL GOVERNMENT

Motion by Phyllis Sykes, second by Dwight Sherer to approve the minutes of the November 20, 2017 meeting as submitted to council. All voted yes.

Alan Robinson, President of Eclipse Engineers, was present at the meeting to update the council of progress on the new wastewater treatment plant. Alan stated that currently, design of the new wastewater treatment facility is about halfway complete. Alan stated the current plant is graded for treating 670,000 gallons of sewage per day, but is getting an average of 800,000 gallons daily. The new plant will be rated for 1.5 million gallons per day. He told the council, the city was denied the one million CDBG in August, but there is still plenty of time for the City to get the grant before the plant must go on line by July 21, 2021, which is when completion is required by the agreed order with Kentucky Division. He said another CDBG application could be submitted in August 2018, and he was confident the City would get it. He did say if grant was denied funds, the additional local portion may require an increase of sewer rates. Spring of 2019 is set for construction to begin on the approximately 24-month project, as any later date could jeopardize the July 2021 deadline. He stated the first phase of the wastewater treatment delivery system upgrade is just months from breaking ground. The design work on overhauling about a fifth of the city's lines is about 75 percent complete, with bids expected to be opened in March and construction to begin in May. This system upgrade is estimated to cost around \$1.9 million dollars.

Jeff Walker, of Walker and Associates, came to the meeting to present the FY 2017 audit to the council and mayor. Mr. Walker stated he found no fraud or errors to be material in nature. He did state the city had financial issues, he stated that the city was once in better financial shape than it is now. Mr. Walker answered any questions and concerns the council had, and told them if they had any questions about the audit to contact him.

Dee Heimgartnel, and Leslea Barnes, representatives from the local UK Extension Office were present to share with the council about what is going on with their organization and answer any questions that the council might have.

It was the Mayor's recommendation to appoint Kory Wheeler and Tanner Tabor to fill unexpired terms for the Marion Tourism Commission Board. Motion by Phyllis Sykes, second by Donnie Arflack to appoint these two to Marion Tourism Commission Board. All voted yes.

It was the Mayor's recommendations to re-appoint Phyllis Hardin and Mike Hamilton to the Marion Tourism Commission Board, which both terms are set to expire. Motion by D'Anna Sallin, second by Phyllis Sykes to re-appoint these two to the Marion Tourism Board. All voted yes.

It was the Mayor's recommendation to re-appoint Jim Estes, and Eddie Belt to the Marion Code Enforcement Board, which their term is set to expire. Motion by Mike Byford, second by Phyllis Sykes to re-appoint these two to the Marion Code Enforcement Board. All voted yes.

It was the Mayor's recommendation to re-appoint Jerry Belt, and William Frazer to the Marion Planning Commission Board, which both of their terms are set to expire. Motion by Phyllis Sykes, second by D'Anna Sallin to re-appoint these two to the Marion Planning Commission Board. All voted yes.

The city administrator, Adam Ledford, stated he had offered to present the council with some options to assist them in reviewing on how to change enforcement on Country Club Drive to alter traffic usage to be more consistent with designed limitations. Council member Phyllis Sykes thought lowering the speed limit to 35 mph would help. After discussion on different options, motion by D'Anna Sallin, second by Phyllis Sykes to have the city administrator and the Mayor to draw up an ordinance aimed at restricting the traffic on the Country Club Drive based on the number of axles on a vehicle. This would serve as an indirect weight limit on heavy trucks using the road as a cutoff between U.S. 641 60 West. All voting yes, except councilmember Dwight Sherer voting no. Motion carried.

On November 30th, with the assistance of PADD, the City opened RFP's for engineering services on the Marion TAP sidewalk project. Motion by Darrin Tabor, second by Phyllis Sykes to award the contract to Bell Engineering for the project. All voted yes. A copy of their RFP is attached and made part of these minutes.

OTHER BUSINESS

Council member Phyllis Sykes stated that Market on Main Street needed to come up with a way for people selling items there having to buy a business license of pay a fee.

Council member Phyllis Sykes complimented the city crew on good job on the leaf pick up.

Council member D'Anna Sallin was upset over inadequate notification when a prison escaped from the hospital.

ADJOURNMENT

There being no further business to come before the council, the meeting was adjourned at 7:30 p.m.

JARED BYFOR, MAYOR

ATTEST:

PAM ENOCH, CITY CLERK

**CITY OF MARION, KENTUCKY
ORDINANCE NO. 18-01**

**AN ORDINANCE OF THE CITY OF MARION, KENTUCKY, AMENDING
CHAPTER 74, SCHEDULE V, ESTABLISHING SUBSECTION C OF THE CODE
OF ORDINANCES, BY ADDING AXEL LIMITS ON CERTAIN STREETS**

BE IT ORDAINED by the Council of the City of Marion, Kentucky that:

SECTION 1. Added Subsection.

Chapter 74, Traffic and Parking Schedules; Schedule V, Maximum Weight for Certain Streets; Subsection C is here by established by adding the following:

(C) The traveling of any none governmental, commercial vehicle larger than 2 axels shall be prohibited on the following streets unless being used for residential purpose in the vicinity:

<u>Street</u>	<u>Description</u>	<u>Ord. No.</u>
Country Club Drive	From Autumn Lane to West Gum Street	18-01

Penalty, see §70.99 (C)

SECTION 2. The Police Chief is hereby directed to place signs along Country Club Drive in accordance with the provisions of Section 1 of this ordinance.

SECTION 3. Effective Date.

This Order shall be in full force and effect upon its adoption. All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

COUNCIL MEMBERS	YES	NO
Donald Arflack	_____	_____
Phyllis Sykes	_____	_____
Darrin Tabor	_____	_____
Michael Byford	_____	_____
Dwight Sherer	_____	_____

D'Anna Sallin _____

It appearing that _____ Council Members voted for the adoption of this ordinance, and _____ voted against, with _____ abstaining, the Mayor declared the ordinance adopted.

INTRODUCED AND GIVEN FIRST READING: _____
GIVEN SECOND READING AND PASSED: _____
PUBLISHED IN THE CRITTENDEN PRESS: _____

JARED BYFORD, MAYOR

ATTEST: _____
PAM ENOCH, CITY CLERK