

To: Mayor and City Council
From: Adam Ledford, City Administrator
Re: Agenda Description
Date: January 9, 2017

Call to Order
Public Comments

Business Agenda

- I. Approval of Minutes 12/19/16 Council Meeting
Description:
A council member does not have to be present at the previous meeting in order to approve the minutes for that meeting. A copy of the minutes is included in your packet.
- II. Appointment of 2017-18 Mayor Pro-Tem
Description:
The Mayor will request appointment by the council of a Mayor Pro-Tem to serve during the next 2 year cycle. State statute (KRS 83A.130.5) and city code (31.12) indicates that the Mayor Pro-Tem will serve as Mayor in the absence of the Mayor. A copy of the state statute is included in your packet.
- III. Appointment to the Marion Tourism Commission
Description:
The Mayor will request confirmation of the council for his appointments to the Marion Tourism Commission. A copy of the ordinance describing the duties and responsibilities of the position and commission are included in your packet.
- IV. Discussion with Alan Robinson, PE on Sewer Matters
Description:
Mr. Robinson, President of Eclipse Engineers, will be on hand to discuss updates for the sanitary sewer plant project and bidding on a system project. In your packet is a copy of the site information he had previously provided to the council based on 2 different sites already reviewed. On the day of the council meeting Mr. Robinson and I will be doing an initial review of the location mentioned during the late December meeting owned by Mr. Tabor.
- V. Consideration of Elected Official Board/Commission Liaison & Subcommittee System
Description:
Over the past 10 years I have encouraged more involvement by each branch of government in the organizational subdivisions. If approved, council members will be given a list of partnership organizations, internal subcommittees, and city boards to make a preference for appointment as liaisons. The role for boards and partnership groups would include attending regular meetings of the group,

providing input as a representative of the City, and reporting back to the rest of the council at future council meetings. The subcommittees would meet on an as needed basis with department heads and myself to review issues and take an active role in joint proposals to be presented to the full council at future meetings. I have included a copy of the signup sheet we used in Iowa along with a copy of the appointment list from Iowa as well so you can get a better idea of what this process might involve. This will be the first of some recommended changes I will be presenting to the council over the next year.

VI. Mayor/Council/Staff Forum

- I will be in Lexington Jan 11-13 for the League of Cities Academy.
- January 16 is Martin Luther King, Jr Day, the City Office will be closed.
- Budget meetings will begin this week with hopes of having a preliminary budget ready for review at the meeting in February (might be a stretch).
- The City has reposted an add to fill the vacancy for a police officer originally posted in September.
- The new City website is being developed by Sophicity. I have spoken with them about incorporating the colors of the City flag, historic postcards/pictures, and up-dating the information included (city ordinances, zoning maps, utility rates, etc.)
- I will be meeting this month with the Planning Commission about future changes to the Zoning Map.
- I will be meeting this month with the insurance provider to review the coverage on our facilities and liability.
- I have initially suggested an idea for a new community weekend event to Tourism & Chamber that I will be working with them on over the next month.
- I have spoken with Ensite, our random drug and alcohol testing contractor, to include all staff in the random pool other than the volunteer fire personnel. They would still be subject to testing immediately following an accident and under reasonable suspicion, but would no longer create a negative atmosphere with their place of employment. This could assist in recruiting more fire personnel in the future.
- Steve & Sherry Rogers have been contacted to conduct a joint observation when activating their water line that has been in question. Once a time can be arranged the testing of the line will be conducted and the council made aware of the findings.
- The City has been made aware that a purchase on contract agreement has been activated on the mobile home owned by Mr. Yandell and previously brought to the council as noncompliant resolving that element of the ordinance. The additional concerns will be addressed to the zoning board at their next meeting.

VI. Adjournment