

MEETING NOTICE & AGENDA

MARION CITY COUNCIL

Tuesday, May 28, 2019 – 5:00 p.m.
Marion City Hall, 217 South Main Street, Marion, KY

Public Hearing (4:45 p.m.)

Public Hearing on Proposed 2019-20 Municipal Aid and LGEA Budgets

SPECIAL MEETING

Call to Order

BUSINESS AGENDA

1. 2nd Reading of Ordinance #19-03, entitled, “An Ordinance Amending Ordinance No. 18-05 – The City of Marion, Kentucky Annual Budget for Fiscal Year 07/01/18 Through 06/30/2019”
2. Introduction and First Reading of Ordinance #19-06, entitled, “An Ordinance Adopting the Pay Plan for Classified City Employees and Non-Elected Officials for Fiscal Year Beginning July 1, 2019, and Ending June 30, 2020, and Adopting the Pay Plan for Elected and Appointed Officials for the Same Fiscal Year”
3. Introduction and First Reading of Ordinance #19-05 entitled, “An Ordinance Adopting the City of Marion, Kentucky Annual Budget for Fiscal Year 07/01/2019 Through 06/30/2020 by Estimating Revenue and Resources and Appropriating Funds for the Operation of City Government”
4. 2nd Reading of Ordinance #19-04 entitled, “An Ordinance of the City of Marion, Kentucky Amending Chapter 35: PERSONNEL POLICIES to Amend the Employee Handbook for Employees of the City”
5. Adjourn

ORDINANCE NO. 19-03
AN ORDINANCE AMENDING ORDINANCE NO. 18-05 - THE CITY OF MARION, KENTUCKY ANNUAL
BUDGET FOR FISCAL YEAR 07/01/18 THROUGH 06/30/2019

WHEREAS, some previously unknown or unanticipated expenditures have come to light since adoption of the Fiscal Year Budget for 2018-2019; and

WHEREAS, the City Council has reviewed these expenditures and determined they are necessary;

NOW, THEREFORE, BE IT ORDAINED BY THE MARION CITY COUNCIL:

Section One: That the annual budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019, is hereby amended as follows:

	General Fund	Water Fund	Sewer Fund	Municipal Aid ✓	LGEA Fund ✓	Rest./Motel ✓	Total
<i>Revenues</i>							
Property Tax	<u>329,300</u> 311,700					243,200	
Payroll/Net Profits	<u>520,100</u> 485,100						
Intergovernmental Payments	<u>191,500</u> 193,000			<u>61,000</u> 60,000	5,000		
Interest & Miscellaneous	<u>141,870</u> 149,870	<u>14,400</u> 11,400	2	<u>25,670</u> 200	20	25	
Insurance Tax	✓ <u>192,000</u> 182,000						
Water Sales		614,900					
Sewer Sales			460,200				
Service Chrgs.		12,000					
Penalties		15,000					
Environmental fee			<u>340,000</u> 210,000				
Loan Proceeds			5,000,000				
Franchise Fees	110,125						
TOTAL REVENUE	<u>\$1,484,895</u> \$1,431,795	<u>\$656,300</u> \$653,300	<u>5,700,202</u> 5,670,202	<u>\$86,670</u> \$60,200	\$5,020	\$243,225	<u>\$8,176,312</u> \$8,063,742
<i>Expenditures</i>							
Administration	<u>458,021</u> 444,021	45,850	139,776				
Appropriations	15,948						
Police Dept.	<u>500,030</u> 478,030						
E911 Dept.	<u>278,122</u> 266,122						
Fire Dept.	48,348						
Street Dept.	37,120						
Lights	<u>78,000</u> 73,000						
Planning/Zoning Building Fund	69,055						
Water Plant		<u>354,526</u> 344,526					
Sewer Plant System			5,272,947				
Maint./Debt		251,679	<u>176,500</u> 173,259				
Public Transp.				59,700	8,000		
Tourism						243,225	
TOTAL EXP.	<u>\$1,484,644</u> \$1,431,644	<u>652,055</u> 642,055	<u>5,589,223</u> 5,585,982	<u>\$59,700</u>	\$8,000	\$243,225	<u>\$8,036,847</u> \$7,970,606
Projected Net Increase (Decrease):	<u>\$251</u> \$151	<u>4,245</u> 11,245	<u>110,979</u> 84,220	<u>\$26,970</u> \$500	(2,980)	0	<u>139,465</u> 93,136

Section Two: That this ordinance shall be effective upon its second reading and publication in the City's legal organ.

Section Three: All ordinances and parts thereof in conflict with this ordinance are hereby repealed to the extent of the conflict.

COUNCIL MEMBERS	YES	NO
Donald Arflack	_____	_____
Phyllis Sykes	_____	_____
Darrin Tabor	_____	_____
Michael Byford	_____	_____
Dwight Sherer	_____	_____
D'Anna Browning	_____	_____

It appearing that _____ Council Members voted for the adoption of this ordinance, and _____ voted against, with _____ abstaining, the Mayor declared the ordinance adopted.

INTRODUCED AND GIVEN FIRST READING: _____
GIVEN SECOND READING AND PASSED: _____
PUBLISHED IN THE CRITTENDEN PRESS: _____

MAYOR

ATTEST: _____
PAM ENOCH, CITY CLERK

CITY OF MARION, KENTUCKY

ORDINANCE NO. 19-05

AN ORDINANCE ADOPTING THE CITY OF MARION, KENTUCKY ANNUAL BUDGET FOR FISCAL YEAR 07/01/2019 THROUGH 06/30/2020 BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT

WHEREAS, an annual budget proposal and message has been prepared and delivered to the Marion City Council as required by KRS 83 A; and

WHEREAS, the Council has reviewed said budget proposal and message and made necessary modifications;

NOW, THEREFORE, BE IT ORDAINED BY THE MARION CITY COUNCIL:

Section One: That the annual budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, is hereby adopted as follows:

	General Fund	Water Fund	Sewer Fund	Municipal Aid	LGEA Fund	Rest./Motel	Total
<i>Revenues</i>							
Property Tax	336,100					236,000	
Payroll/Net Profits	468,050						
Intergovernmental Payments	226,200			61,000	5,000		
Interest & Miscellaneous	149,710	10,500	2	200	15	30	
Insurance Tax	190,000						
Water Sales		614,900					
Sewer Sales			433,900				
Service Chrgs.		12,000					
Penalties		15,000	16,000				
Environmental fee			285,000				
Loan Proceeds			5,000,000				
Franchise Fees	109,000						
TOTAL REVENUE	\$1,479,060	\$652,400	\$5,734,902	\$61,200	\$5,015	\$236,030	\$8,168,607
<i>Expenditures</i>							
Administration	452,556	39,350	140,826				
Appropriations	17,633						
Police Dept.	494,099						
E911 Dept.	282,349						
Fire Dept.	48,648						
Street Dept.	39,190						
Lights	75,500						
Planning/Zoning	68,795						
Building Fund							
Water Plant		354,215					
Sewer Plant			5,276,698				
System Maint./Debt		247,684	171,165				
Public Transp.				83,275	8,000		
Tourism						236,030	
TOTAL EXP.	\$1,478,770	\$641,249	\$5,588,689	\$83,275	\$8,000	\$236,030	\$8,036,013
Projected Net Increase (Decrease):	\$290	\$11,151	\$146,213	-\$22,075	-\$2,985	\$0	\$132,594

Section Two: Money allocated and approved in the line item, "Public Assistance," shall be withheld from organizations receiving in the aggregate an amount equal to or greater than \$750.00. Council approval is required for disbursement to each organization for which money is withheld. This money shall not be advanced to any organization from these line items until a budget is submitted. Further, organizations receiving in the aggregate an amount equal to or greater than \$10,000 shall, in addition to submitting a budget, appear by personal representative before the Council to explain budgetary documents.

Section Three: That this ordinance shall be effective on July 1, 2019.

Section Four: All ordinances and parts thereof in conflict with this ordinance are hereby repealed to the extent of the conflict.

COUNCIL MEMBERS	YES	NO
Donald Arflack	_____	_____
Phyllis Sykes	_____	_____
Darrin Tabor	_____	_____
Michael Byford	_____	_____
Dwight Sherer	_____	_____
D'Anna Browning	_____	_____

It appearing that ____ Council Members voted for the adoption of this ordinance, and _____ voted against, with _____ abstaining, the Mayor declared the ordinance adopted.

INTRODUCED AND GIVEN FIRST READING: _____
GIVEN SECOND READING AND PASSED: _____
PUBLISHED IN THE CRITTENDEN PRESS: _____

JARED BYFORD, MAYOR

ATTEST: _____
PAM ENOCH, CITY CLERK

**CITY OF MARION, KENTUCKY
ORDINANCE NO. 19-06**

**AN ORDINANCE ADOPTING THE PAY PLAN FOR CLASSIFIED CITY
EMPLOYEES AND NON-ELECTED OFFICIALS AND SETTING COMPENSATION
FOR ELECTED OFFICIALS FOR FISCAL YEAR BEGINNING JULY 1, 2019, AND
ENDING JUNE 30, 2020, AND ADOPTING THE PAY PLAN FOR ELECTED AND
APPOINTED OFFICIALS FOR THE SAME FISCAL YEAR**

WHEREAS, the City Council of the City of Marion, Kentucky, desires to adopt a pay plan and set compensation for classified city employees, non-elected officials, and elected officials for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE MARION CITY COUNCIL:

Section One: That the pay plan attached hereto as EXHIBIT A shall govern the compensation of all classified city employees, including non-elected officials, full time employees, and employees in categories of employment other than full time, for services rendered on and after July 1, 2019, until amended by ordinance.

Section Two: That all part time employees working between 30 and 39 hours per week are entitled to benefits as provided in Chapter 35 of the Marion Code of Ordinances.

Section Three: That the pay for elected officials attached hereto as EXHIBIT B shall govern the compensation of city elected officials for the fiscal year beginning July 1, 2019.

Section Four: All ordinances and parts thereof in conflict with this ordinance are hereby repealed to the extent of the conflict.

COUNCIL MEMBERS	YES	NO
Donald Arflack	_____	_____
Phyllis Sykes	_____	_____
Darrin Tabor	_____	_____
Michael Byford	_____	_____
Dwight Sherer	_____	_____
D'Anna Browning	_____	_____

It appearing that _____ Council Members voted for the adoption of this ordinance, and _____ voted against, with _____ abstaining, the Mayor declared the ordinance adopted.

INTRODUCED AND GIVEN FIRST READING: _____

GIVEN SECOND READING AND PASSED: _____

PUBLISHED IN THE CRITTENDEN PRESS: _____

JARED BYFORD, MAYOR

ATTEST: _____
PAM ENOCH, CITY CLERK

EXHIBIT A
CITY OF MARION - EMPLOYEE PAY PLAN
July 1, 2019 - June 30, 2020

<u>Position</u>	<u>Current Pay</u>	<u>New Pay</u>	<u>\$ Increase</u>	<u>% Increase</u>
<i>City Hall</i>				
City Administrator	\$ 62,000	\$ 62,000	\$ -	0.0%
City Treasurer	41,671	36,000	(5,671)	-13.6%
City Attorney	12,360	12,360	-	0.0%

<i>Planning & Zoning</i>				
Planning/Zoning Coordinator	\$ 28,858	\$ 28,858	-	0.0%

<i>Police & 911</i>				
Police Chief	\$ 45,080	\$ 45,080	-	0.0%
Assistant Chief	42,084	42,084	-	0.0%
Sergeant	-	40,915	40,915	N/A
Senior Officer	39,101		(39,101)	-100.0%
Officer	38,597	38,597	-	0.0%
911 Coordinator	29,768	29,768	-	0.0%
FT Dispatcher	27,509	27,509	-	0.0%

<i>Fire</i>				
Chief	\$ 3,018	\$ 3,018	-	0.0%
Assistant Chief	1,030	1,030	-	0.0%
Fire Fighters (23 total)	\$38.70 per run	\$38.70 per run		0%

<i>Water & Sewer</i>				
Utilities Director	\$ 55,817	\$ 55,817	-	0.0%
City Clerk	32,304	32,304	-	0.0%
Lead Operator (Wastewater)	41,671	41,671	-	0.0%
Lead Operator (Water)	37,696	37,696	-	0.0%
Operator (Wastewater)	36,421	36,421	-	0.0%
Foreman	33,763	33,763	-	0.0%
Operator (Water)	33,148	33,148	-	0.0%
Operator (Water)	33,148	33,148	-	0.0%
Equipment Operator	28,858	28,858	-	0.0%
Laborer (Wastewater)	23,518	23,518	-	0.0%
Meter Reader	23,518	22,880	(638)	-2.7%
Operator (Water - Part Time)	\$16.87 per hour	\$16.87 per hour		0.0%

EXHIBIT B**CITY OF MARION - ELECTED/APPOINTED OFFICIALS PAY PLAN****July 1, 2019 - June 30, 2020**

Position	Current Pay	New Pay	\$ Increase	
<i>Elected Officials</i>				
Mayor	\$ 9,705	\$ 9,705	\$ -	
City Council Member	\$ 3,684	\$ 3,684	\$ -	(6 people)
<i>Planning & Zoning</i>				
Planning Commissioners	\$ 998	\$ 998	\$ -	(6 people)
Board of Adjustments Member	\$ 998	\$ 998	\$ -	(3 people)
<i>Code Enforcement</i>				
Code Board Member	\$ 998	\$ 998	\$ -	(5 people)

**CITY OF MARION, KENTUCKY
ORDINANCE NO. 19-04**

**AN ORDINANCE OF THE CITY OF MARION, KENTUCKY, AMENDING CHAPTER
35: PERSONNEL POLICIES TO AMEND THE EMPLOYEE HANDBOOK FOR
EMPLOYEES OF THE CITY**

WHEREAS, the City Council of the City of Marion, Kentucky, has authority pursuant to statute to enact Ordinances relating to the City, and

WHEREAS, the City of Marion, Kentucky has codified its Ordinances, and

WHEREAS, the City Council deems it necessary to revise, amend, and codify the Employee Handbook going forward,

NOW, THEREFORE, BE IT ORDAINED BY THE MARION CITY COUNCIL:

Section One: Chapter 35: PERSONNEL POLICIES of the Code of Ordinances of the City of Marion, Kentucky, Employee Hand Book, Section 7 – Health, Retirement and Other Benefits is amended and revised.

Section Two: City of Marion, Kentucky, Employee Hand Book, Section 7(2):

- (2) The City will provide coverage for employees and their dependents up to a maximum amount, as determined by the City and reflected in the annual budget. **ANY EMPLOYEE PRIOR TO JULY 1, 2019 SHALL HAVE THE OPTION OF 75% EMPLOYEE COVERED COST OF DEPENDENTS. ALL EMPLOYEES HIRED ON OR AFTER JULY 1, 2019 SHALL HAVE THE OPTION OF 25% EMPLOYEE COVERED COST OF DEPENDENTS.** Specific information regarding health insurance plans available to employees should be obtained from the City Treasurer.

Section Three: All ordinances and parts thereof in conflict with this ordinance are hereby repealed to the extent of the conflict.

Section Four: That this ordinance shall be effective upon its second reading and publication in the City's legal organ.

COUNCIL MEMBERS

YES

NO

Donald Arflack

Phyllis Sykes

Darrin Tabor

Michael Byford

Dwight Sherer

D'Anna Browning

It appearing that ____ Council Members voted for the adoption of this ordinance, and _____ voted against, with _____ abstaining, the Mayor declared the ordinance adopted.

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JARED BYFORD, MAYOR

ATTEST: _____

PAM ENOCH, CITY CLERK